



Department of Information Systems  
Arkansas. A State of Technology.

**Business Objects Account Request Form**

Complete and submit this form to request an account to use the Business Objects reporting tool to access data marts hosted by DIS or other governmental entities.

**User Information**

These fields should be completed with the user’s name and contact information.

<b>Name</b>	
<b>Phone Number</b>	
<b>Email Address</b>	
<b>Agency, Board, Commission or other Governmental Entity Name</b>	
<b>AASIS Business Area (If applicable)</b>	

**Data Marts and Security Restrictions**

Use this section to list the data mart(s) to which the user requires access along with any security restrictions, if applicable. Users of the AHRMS and AFGM data marts will automatically be restricted to the data for their agency unless otherwise authorized through OPM.

<b>Data Mart Name</b>	<b>Security Restrictions (if applicable)</b>

**Billing Information**

Use this section to specify to which DIS Account, System SubSystem, and Project the monthly access charges for the account should be billed.

<b>DIS Account Number</b>	
<b>System SubSystem</b>	
<b>Project</b>	

**Signature**

Signature of a business area manager who can authorize the request and related costs.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone Number

The completed form can be faxed to (501) 682-4310 or mailed to the address below, attention “Data Warehouse”.

